



CONSUMER INFORMATION DISCLOSURE NOTICE

The Higher Education Act of 1965 (HEA), as amended by the Higher Education Opportunity Act of 2008 (HEOA), includes many disclosure and reporting requirements for institutions participating in Title IV programs. A disclosure requirement is information that The Ohio Technical Center at Vantage Career Center is required to distribute or make available to students and employees. A reporting requirement is information submitted to the U.S. Department of Education or other agencies. Disclosure and reporting requirements sometimes overlap.

The following is a list of the key disclosure and/or reporting requirements, along with a description of how and when this information is distributed and where it can be found. Most of this information can be found in the current School Catalog & Student Handbook posted on our webpage. A paper copy is available upon request.

<u>Information</u>	<u>Description</u>	<u>Where This Information Can Be Located</u>
Academic Programs	Educational Programs, Instructional Facilities and Faculty	Information about our programs, classes and staff can be found on our webpage at http://www.vantagecareercenter.com/adulteducation_home.aspx
Annual Security Report (ASR)	Mandated by the Clery (Campus Security) Act (as recently amended):34 CFR 668.46; DCL GEN-14-13, the ASR details the following items <ul style="list-style-type: none"> • Crime Statistics • Rape and Sexual Assault Prevention • Timely Warning and Emergency Notification • Daily Crime Log • Emergency Response/Evacuation • Missing Student Notification Policy. 	The Annual Security Report is located on our webpage at http://www.vantagecareercenter.com/ConsumerInformation.aspx This report is updated yearly following the Campus Safety and Security Reports due each fall.
Constitution and Citizenship Day	Each educational institution that receives Federal funds for a fiscal year is required to hold an educational program about the U.S. Constitution for its students.	An activity will be held during class time to commemorate the Constitution. If this is a non-school day, the day will be recognized on the first class day closest to September 17 th .
Drug and Alcohol Policy	This policy describes the institution's expectations of student and employee conduct, defines drug- and alcohol-related offenses, describes the physical effects of alcohol, as well as sanctions against infringement violations. The prevention plan also provides abuse prevention and assistance programs. See also the Drug-Free Schools and Communities Act; Public Law 101-226	The institution's alcohol and drug prevention plan can be found in the School Catalog and Student Handbook and in the Annual Security Report. Prospective students are given a paper copy or access to an electronic copy before they register for classes. New employees are given the handbook during the hiring process. The School Catalog and Student Handbook and Annual Security Report can be found on our webpage at: http://www.vantagecareercenter.com/ConsumerInformation.aspx

Employment Positions and Placement Rates Available	This disclosure provides a list of the employment positions by field and corresponding program and the placement rate (with a description of the methodology used to obtain the rate) by program.	Placement rate data for required programs can be found under Gainful Employment Disclosure on our webpage under Adult Education/Programs and Classes.
Facilities and Services Available to those with Disabilities	This is a discussion of the institution's policy and procedure for providing reasonable accommodations to qualified individuals with a disability participating in the school's programs.	Any student who wishes to receive such services must meet with our Transitions Coordinator/Counselor to request accommodations. The school will make reasonable accommodation to the qualified student unless the accommodation would impose an undue hardship on the operation of the program and/or activities. The policy can be found at: http://www.vantagecareercenter.com/DisabilityServices.aspx
Family Education Rights and Privacy Act (FERPA)	This is a discussion of the institution's policy for complying with the Family Educational Rights and Privacy Act of 1974 (FERPA), which gives students the right to: <ul style="list-style-type: none"> • Access their educational records; • Consent to release a record to a third party; • Challenge information in their records, and • Be notified of their privacy rights. Also discusses the disclosure exceptions – including the health and safety emergency exception.	Our FERPA policies can be found in the School Catalog and Student Handbook. A paper copy will be provided upon request or it can be found on our webpage at: http://www.vantagecareercenter.com/ConsumerInformation.aspx
Financial Assistance	Each school must make available to prospective and enrolled students information about: <ul style="list-style-type: none"> • All the need-based and non-need-based federal, state, local, private and institutional student financial assistance programs (aid) available to students who enroll at the school • Terms and conditions of the Title IV, HEA loans • Criteria for selecting recipients and for determining award amount • Eligibility requirements and procedures for applying for aid • Methods and frequency of disbursements of aid • Rights and responsibilities of students receiving Title IV, HEA student Financial Aid, including criteria for continued student eligibility and standards for Satisfactory Academic Progress • Terms of any loan received as part of financial aid package, sample loan repayment schedule, and the necessity for repaying loans • Procedures and forms by which students apply for assistance • General conditions and terms applicable to employment provided 	Information regarding financial assistance is generally provided to students directly from the Financial Aid Coordinator. Information can also be found in the School Catalog and Student Handbook and on our webpage at: http://www.vantagecareercenter.com/FinancialAid.aspx

	<p>as part of financial aid package</p> <p>The exit counseling information the school provides and collects</p>	
Institutional and Program Accreditation, Approval, or Licensure	<ul style="list-style-type: none"> • Information on the school's accreditation and various programmatic accreditations. 	School Catalog and Student Handbook
Institutional Information (Miscellaneous)	<p>Institutional information required by 34 CFR Sec. 668.43 and other institutional information</p> <ul style="list-style-type: none"> • Net Price Calculator • Vaccination Policies • Copyright Information - This policy describes the process necessary for legal compliance with Federal, state, and local statutes, and outlines the school's disciplinary actions for infringement violations. • Penalties – drug-related offenses • College Navigator website • Student Body Diversity • Textbook Information • Voter Registration 	School Catalog and Student Handbook
Misrepresentation	<p>The Institution has several formal processes in place to ensure that</p> <ul style="list-style-type: none"> • The Institution does not misrepresent the nature of its educational program. • The Institution does not misrepresent the nature of its financial charges. <p>The Institution it does not misrepresent the employability of its graduates</p>	School Catalog and Student Handbook
Student Code of Conduct	<ul style="list-style-type: none"> • This document provides a code of ethics and conduct that students are expected to follow while on campus or in attendance at a school sponsored function. 	School Catalog and Student Handbook

Student Right-to-Know Act	<p>The completion or graduation rate of certificate or degree-seeking, first-time, full-time, undergraduate students. The data are to be available by July 1 each year for the most recent cohort that has had 150 percent of normal time for completion by August 31 of the prior year.</p> <p>If the information is requested by a prospective student, it must be made available prior to the student's enrolling or entering into any financial obligation with the school. Further the completion or graduation rates are disaggregated by:</p> <ul style="list-style-type: none"> • Gender • Major racial and ethnic subgroup (as defined in IPEDS) • Recipients of a Federal Pell Grant • Recipients of a subsidized Stafford Loan who did not receive a Pell Grant <p>Students who did not receive either a Pell Grant or subsidized Stafford Loan</p>	School Catalog and Student Handbook
Transfer of Credit	Previous Training and Education credit policy.	School Catalog and Student Handbook
Voter Registration Form	<ul style="list-style-type: none"> • The Institution encourages eligible students to vote 	<p>Voter registration information can be obtained from the Financial Aid Office. Forms are available on our webpage under Links and Forms at:</p> <p>http://www.vantagecareercenter.com/ConsumerInformation.aspx</p>