

# VANTAGE CAREER CENTER INFORMATION SHEET

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ DOB: \_\_\_\_\_

Spouse: \_\_\_\_\_

We will need to make a copy of 2 forms of Identification: Drivers License, Social Security Card, Passport

If applicable we will need a copy of your valid Teaching Certificate or Aide Certificate.

We will need copies of BCI and FBI Fingerprints verification within the past year.

Position Hired For \_\_\_\_\_ Hire Date: \_\_\_\_\_

Education Level: \_\_\_\_\_ Non Degree  
\_\_\_\_\_ Associates  
\_\_\_\_\_ Bachelors  
\_\_\_\_\_ Masters

Degree Earned: \_\_\_\_\_ Date: \_\_\_\_\_

Copies of your transcripts if required by your position.

Are you or have you ever been a member of: (circle those that apply)

SERS      STRS      OPERS      SHPRS      OPFPF

If retired – please complete:      Date of Retirement: \_\_\_\_\_

Total Years of Experience: \_\_\_\_\_

## Past Employers to verify Years of Experience:

\_\_\_\_\_  
Past Employer                      Address                      Phone                      From /                      To

\_\_\_\_\_  
Past Employer                      Address                      Phone                      From /                      To

\_\_\_\_\_  
Past Employer                      Address                      Phone                      From /                      To