

Permanent Improvement Spending Request

New or Replace / Renewal	Supervisory Dept	COURSE/Dept	QTY	EQUIPMENT DESCRIPTION	PRICE	TOTAL COST
N	Adult Ed	AE	1	ArcMate 50iD/7LR-30iBMate Plus ControllerCERT Cart	\$42,000.00	\$42,000.00
R	Adult Ed	AE	1	Projector with Interactive features (A18)	\$3,500.00	\$3,500.00
N	Business/Service	CJ	1	Troy Barbell Rack BB-10	\$676.00	\$676.00
N	Business/Service	CJ	1	Police Cruiser	\$12,000.00	\$12,000.00
R	Business/Service	CJ	1	Barbells	\$1,256.81	\$1,256.81
R	Business/Service	CJ	1	Projector only lab	\$1,600.00	\$1,600.00
R	Business/Service	CJ	1	Projector with Interactive features Classrm	\$3,500.00	\$3,500.00
N	Business/Service	COS	1	Storage Cabinet	\$6,825.00	\$6,825.00
R	Business/Service	COS	1	Projector only Related rm	\$1,600.00	\$1,600.00
R	Business/Service	CUL ART	1	Flat top Griddle	\$1,500.00	\$1,500.00
R	Business/Service	CUL ART	1	TV on cart with Laptop related rm	\$1,200.00	\$1,200.00
N	Business/Service	ECE	1	Picnic Table for playground	\$1,500.00	\$1,500.00
R	Business/Service	ECE	1	IFP mounted - lab	\$4,000.00	\$4,000.00
R	Business/Service	ECE	1	Projector only Related rm	\$1,600.00	\$1,600.00
R	Business/Service	HIM	1	Projector with Interactive features Classrm	\$3,500.00	\$3,500.00
N	Business/Service	HT	2	Adult venipuncture and injection training arm	\$650.00	\$1,300.00
N	Business/Service	HT	1	multivenous IV Training Arm	\$824.00	\$824.00
R	Business/Service	HT	1	Audiometer	\$1,500.00	\$1,500.00
N	Business/Service	HT	1	CBC Hematology analyzer + Freight	\$15,220.79	\$15,220.79
N	Business/Service	HT	1	Acelara TableTop -REfurbished Chem System +Freight+setup	\$19,299.64	\$19,299.64
R	Business/Service	HT	1	Projector with Interactive features Classrm	\$3,500.00	\$3,500.00
R	Business/Service	IAM	16	A13 (IAM) - x27 computers/monitors	\$1,807.00	\$28,912.00
R	Business/Service	NWS	1	A09 (NWS) - x1 laptop (Surface Book)Intel Core i7 16GB RAM 512 NVMe SSD	\$1,500.00	\$1,500.00
R	Business/Service	NWS	1	TV mounted	\$1,000.00	\$1,000.00
N	Business/Service	SPORT EX T	2	Therapy Table	\$850.00	\$1,700.00
N	Business/Service	SPORT EX T	1	Hi/Low Therapy table	\$2,738.41	\$2,738.41
N	Business/Service	SPORT EX T	1	SciFit Pro2 Medical Total Body Exerciser	\$5,775.00	\$5,775.00
R	Director	IAM	1	Projector with Interactive features	\$3,500.00	\$3,500.00
N	Director	MEDIA CNT	10	Laptop upgrades- SSDs and Memory upgrades for 5420s	\$185.00	\$1,850.00
R	Director	MEDIA CNT	1	Projector only east side of rm	\$1,600.00	\$1,600.00
R	Director	MEDIA CNT	1	TV on cart with Laptop west side of rm	\$1,200.00	\$1,200.00
R	Maintenance	MAINT.	2	Vehicles for student transportation	\$30,000.00	\$60,000.00
N	Maintenance	MAINT.	2	Battery back pack sweepers	\$1,700.00	\$3,400.00
R	Technology	ADMIN	1	TV mounted District Conf Rm	\$1,000.00	\$1,000.00
N	Technology	All	1	New Phone System	\$20,000.00	\$20,000.00
R	Technology	TECH	5	Chromebook Lab replacement 5yr cycle	\$10,814.00	\$54,070.00
N	Technology	TECH	1	Mounted large TV in Cup and Saucer 75 inch and mount	\$1,000.00	\$1,000.00
R	Trade and Industry	AB	1	Projector only	\$1,600.00	\$1,600.00
R	Trade and Industry	AG IND PWR	1	Square Die Set	\$950.00	\$950.00

New or Replace / Renewal	Supervisory Dept	COURSE/Dept	QTY	EQUIPMENT DESCRIPTION	PRICE	TOTAL COST
R	Trade and Industry	AG IND PWR	1	Lincoln Welder	\$9,800.00	\$9,800.00
R	Trade and Industry	AG IND PWR	1	Millermatic 252	\$3,200.00	\$3,200.00
N	Trade and Industry	AG IND PWR	1	6 Cylinder Truck Diesel Engine Trainer	\$39,500.00	\$39,500.00
N	Trade and Industry	AG IND PWR	1	HDI Common Rail Fuel Injection System Trainer	\$26,500.00	\$26,500.00
R	Trade and Industry	AG IND PWR	1	Projector with Interactive features	\$3,500.00	\$3,500.00
N	Trade and Industry	AT	2	6 Piece Micrometer Set	\$1,850.00	\$3,700.00
N	Trade and Industry	AT	2	4 Piece Micrometer Set	\$1,200.00	\$2,400.00
R	Trade and Industry	AT	2	Battery Charger	\$600.00	\$1,200.00
N	Trade and Industry	AT	1	Valve Spring Tester	\$1,500.00	\$1,500.00
N	Trade and Industry	AT	1	Brake Rotor Service Kit	\$950.00	\$950.00
N	Trade and Industry	AT	1	Tool Box Roller Cabinet with Cabinet Top	\$1,500.00	\$1,500.00
N	Trade and Industry	AT	1	Floor Model Legs for Training Aid	\$600.00	\$600.00
N	Trade and Industry	AT	1	Mobile Tire Rack	\$800.00	\$800.00
N	Trade and Industry	AT	1	Vehicle Lift Adapter Kit	\$800.00	\$800.00
R	Trade and Industry	AT	1	IFP mounted	\$4,000.00	\$4,000.00
R	Trade and Industry	CARP	1	26' Trailer with Heavy Duty Axles, Alluminum Ramp, Lights	\$13,500.00	\$13,500.00
N	Trade and Industry	CET	1	Grading Bucket for Mini Excavator	\$1,100.00	\$1,100.00
N	Trade and Industry	CET	1	Oscillating Bench Spindle Sander	\$575.00	\$575.00
N	Trade and Industry	CET	1	8' x16' Enclosed Trailer	\$8,000.00	\$8,000.00
R	Trade and Industry	CET	1	Bobcat S570 Skid Steer Loader (Trade)	\$17,500.00	\$17,500.00
R	Trade and Industry	CET	1	John Deere 325G Track Loader (Trade)	\$13,250.00	\$13,250.00
R	Trade and Industry	ELEC	1	Projector with Interactive features	\$3,500.00	\$3,500.00
N	Trade and Industry	IND MECH	1	Square Die Set	\$950.00	\$950.00
N	Trade and Industry	IND MECH	1	Round Die Set	\$1,700.00	\$1,700.00
N	Trade and Industry	IND MECH	1	Oblong Die Set	\$1,400.00	\$1,400.00
N	Trade and Industry	IND MECH	1	Rectangular Die Set	\$950.00	\$950.00
R	Trade and Industry	IND MECH	25	25 i7 laptops	\$1,500.00	\$37,500.00
R	Trade and Industry	IND MECH	1	TV on cart with Laptop	\$1,200.00	\$1,200.00
R	Trade and Industry	PM	1	Clousing Mills	\$30,000.00	\$30,000.00
R	Trade and Industry	PM	1	H16 (PM) - x1 laptop	\$2,045.00	\$2,045.00
R	Trade and Industry	PM	16	H16 (PM) - x20 computers/monitorS	\$1,807.00	\$28,912.00
R	Trade and Industry	PM	1	IFP mounted	\$4,000.00	\$4,000.00
N	Trade and Industry	WELD	1	Miller Welder with Pulse Controls & Wireless Remote	\$9,500.00	\$9,500.00
R	Trade and Industry	WELD	1	Projector with Interactive features	\$3,500.00	\$3,500.00
Grand Total					\$598,729.65	



**COLLEGE CREDIT PLUS
MEMORANDUM OF UNDERSTANDING**

The Memorandum of Understanding (MOU) is entered into this 28th day of February, 2020 between **James A Rhodes State College (Rhodes)** and **Vantage Career Center (District)**. College Credit Plus (CCP) is a State of Ohio program which enables Ohio high school students to enroll in public colleges, such as Rhodes, on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit. This program is not intended to be a substitute for the academic programs and other educational experiences offered by Ohio's high schools. This MOU is governed by and subject to Ohio Revised Code Chapter 3365.

A. CCP courses may be delivered under this MOU in one of three ways:

1. Rhodes Based (RB) – a course delivered on one of Rhodes' campuses or at another location operated by Rhodes; or a course delivered and taught by Rhodes faculty online.
2. Rhodes Taught (RT) – a course delivered at a secondary school in the District and taught by Rhodes faculty in person. Unless otherwise agreed by the parties, RT courses will be held at the post-secondary school at no cost to Rhodes; and
3. High School Based (HSB) – a course delivered at a secondary school in the District and taught by a District high school teacher who has met the credential requirements and been determined by Rhodes to qualify as adjunct faculty. The course will use Rhodes' syllabus, textbooks and examinations. The course must have been approved by Rhodes as having equivalent content, learning objectives and outcomes, and work assignments as an on-campus college course.

B. Rhodes will:

1. Apply established standards and procedures for admission of CCP students to Rhodes and for course placement. Rhodes may consider available student data as an indicator of college readiness including grade point average and end of course examinations in making such determination. However, the CCP student must demonstrate that they are college ready and remediation-free. Rhodes is solely responsible for making the admission decision. Each student will be expected to:
 - Complete application materials;
 - Complete placement tests;
 - Provide prerequisite documentation and meet prerequisite course requirements, if required; and
 - Follow all Rhodes student policies and procedures, including procedures for initiating official withdrawal from courses.
2. Give registration priority to its current CCP students regarding enrollment in courses.
3. Send written notice to the student, the student's parent, the student's secondary school and the District's superintendent of public instruction, not later than 14 days prior to the first

day of classes for the term, notice of the student's admission to Rhodes and to the specific courses under the CCP program.

4. Provide, not later than 21 days after the first day of classes for the academic term, to the student, the student's parent and the District's superintendent of public instruction, the courses and hours of enrollment of the student and the student's tuition payment and credit election to receive Rhodes or Rhodes and high school credit under Ohio Revised Code 3365.06 (A) or (B).
5. Provide a roster of participants to each District high school participating in the CCP that are enrolled in courses and a list of course assignments for each participant.
6. Promote the CCP program on Rhodes' website, including the details of this MOU.
7. Coordinate with the District to present at least one informational session per school year for interested students and parents.
8. Assign an academic advisor to each student. The academic advisor and the student will meet at least once to discuss the program and the courses in which the participant is enrolled.
9. Provide at least one three-hour professional development session per academic year for high school teachers that are teaching courses for Rhodes under the CCP program.
10. Conduct at least one classroom observation per school year for each course that is authorized by Rhodes and taught by a high school teacher to ensure the course meets the quality of a college level course.
11. Attempt to minimize the cost of textbooks for all District partners.

C. The District will:

1. Publicize all Rhodes CCP offerings prior to the first day of March of each year to all students in grades six through eleven.
2. Provide counseling services to students in grades six through eleven and to their parents before the students participate in the CCP program to ensure the students and parents are fully aware of the possible consequences and benefits of participation. The District agrees to provide all counseling information required by Ohio Revised Code 3365.04.
3. Identify qualified high school teachers eligible to teach CCP courses upon request.
4. Submit required documentation needed by Rhodes to credential appropriate high school faculty.
5. Complete the student enrollment process with Rhodes personnel ensuring student registration is completed prior to the end of the high school year. Intent to Participate notices must be submitted to the state by April 01, 2020. Applications for new CCP

students must be submitted to Rhodes by May 1, 2020 (Summer and Fall 2020) and November 15, 2020 (Spring 2021). Course Registrations must be submitted to Rhodes by the following dates:

- Summer 2020 by May 15, 2020
 - Fall 2020 by August 24, 2020
 - Spring 2021 by January 19, 2021
6. Communicate the process for admission and registration to students and parents.
 7. Communicate and adhere to course academic requirements/outcomes inclusive of participation in either the Rhodes State Early Alert system or the school academic progress report process.
 8. Provide or pay for all textbooks and related course materials for students participating in CCP at no cost to the students or to Rhodes.
 9. Ensure grades and student withdrawals are reported according to Rhodes deadlines.
 10. Provide all necessary tutoring and Americans with Disabilities Act accommodations for courses taught at a District high school.

D. Funding Arrangement

R.C. 3365.07 provides a funding and payment formula for CCP. This MOU establishes an alternative payment structure for tuition, textbooks, and fees. Rhodes and District recognize that this MOU is subject to review and approval by the Director of the Department of Higher Education. The per credit hour rate of tuition charged by Rhodes and paid by School District for academic year 2020-2021 for courses delivered will fall under the default tuition structure as established in the College Credit Plus legislation or the College's approved tuition rate whichever is lower. The payment structure is as follows:

1. For RB courses – District will pay one hundred sixty-six dollars and fifty-five cents (\$166.55) per credit hour for a District student enrolled in a RB course including online. District will also cover the cost for textbooks and related course materials.
2. For RT courses - District will pay eighty-three dollars and twenty-eight cents (\$83.28) per credit hour for a District student enrolled in a RT course. District will also cover the cost for textbooks and related course materials.
3. For HSB courses - District will pay forty-one dollars and sixty-four cents (\$41.64) per credit hour for a District student enrolled in a HSB course. District will also cover the cost for textbooks and related course materials.
4. For RB, RT, and HSB courses, Rhodes waives payment of all fees related to participation in the CCP.

5. No District student enrolled in a RB, RT, or HSB course will be charged for any tuition, textbooks, related course material fees or other fees related to the CCP.
6. District may submit an invoice to Rhodes requesting that Rhodes cover a portion of the costs of textbooks and/or related course materials of no more than \$20.00/credit hour/per CCP student for HSB courses. Each invoice shall contain an itemization of the total number of students in the HSB course, which course(s) the fee pertains to, the course credits, and the sum due at that time. Invoices shall be due to Rhodes no later than May 15, 2020. After receipt and approval by Rhodes of a proper invoice, as determined by Rhodes, payment to District will be made. There will be no interest charges for past due invoices. Unless otherwise directed by Rhodes, invoices should be directed to Rhodes State College, ATTN: Vice President for Student Affairs, 4240 Campus Drive, Lima, Ohio 45804. Rhodes' payment is contingent upon Rhodes' treasurer's certification that sufficient appropriated funds are available as required pursuant to R.C. 3357.10.

E. Summer Session Design

State mandated guidelines specify that the CCP summer term must follow the exact stipulations and standards outlined in a MOU for the Fall and Spring semesters. In order to comply with these standards, Rhodes will serve as the hiring agent for any faculty member teaching courses within the District during the summer period. As such, the District will pay eighty-three dollars and twenty-eight cents (\$83.28) per credit hour for a District student enrolled in a RT course. The District will also cover the cost for textbooks and related course materials. For courses offered on the Rhodes campus during the summer term, the District will pay one hundred sixty-six dollars and fifty-five cents (\$166.55) per credit hour for a District student enrolled in a RB course.

F. Annual Review and Preparation of Exhibits

Each year, Rhodes and the District will prepare an Exhibit to this MOU that provides the agreed upon courses that are to be taught as RT and HSB courses.

G. Entirety of Agreement

This Agreement, including Exhibits constitutes the entire understanding between the parties with respect to the subject matter hereof and supersedes any and all prior understandings and agreements, oral and written, relating hereto. Any amendment hereof must be in writing and executed by authorized representatives of both parties.

H. Nondiscrimination

Each party agrees to comply with all applicable laws regarding affirmative action and equal employment opportunity in connection with this Agreement and each party further agrees not to discriminate against any person or group of persons on the basis of race, color, creed, sex, age, national origin, ancestry, religion or disability.

I. Publicity

No publicity containing any reference to Rhodes, other than the fact that the MOU exists between the parties, shall be used by either party, except upon prior approval by the other party.

J. Term and Termination

The term of this MOU will be May 6, 2020 through May 1, 2021 (the beginning and ending dates of Rhodes 2020-2021 summer and academic year). Rhodes and District may renew this MOU for a subsequent term or terms (i.e. academic year or years), by executing a successor MOU on or before January 01 of the then current term year (subject to ODHE guidelines). Either party

For District:

Vantage Career Center
Attn: Rick Turner, Superintendent
818 N. Franklin Street
Van Wert, OH 45891

For Rhodes:

Rhodes State College
Attn: President's Office
4240 Campus Drive
Lima, Ohio 45804

may terminate this MOU by providing sixty days (60) advance written notice to the other party. Upon expiration or termination of this MOU for any reason, District students previously enrolled in a RB, RT, or HSB course shall be permitted to continue to participate in the course provided all other obligations of the student for participation in the CCP and as set forth in this MOU are met.

K. Notices

All notices or other written communications relating to termination, expiration, or any other legal matter relating to this Agreement will be effective when received in accordance with this section and must be given in writing by courier or reputable overnight delivery service, or by certified mail, return receipt requested, to either Party at the following address (or to such other address as such Party may substitute, by providing a written notice in the manner specified in this section) with, in the case of the College, an additional copy addressed to "General Counsel":

L. Independent Contractors

Rhodes and District are independent contractors, and no agency, partnership, franchise, joint venture, or employment relationship is intended or created by this Agreement. Neither Party shall make any commitment, or give the impression that it has authority to make any commitment, on behalf of the other Party.

M. Non-appropriation

Rhodes and District funds are contingent on the availability of lawful appropriations by the General Assembly of the State of Ohio. If the General Assembly fails to continue sufficient levels of funding for Rhodes and/or District, this MOU will cease without penalty to Rhodes or District as of the date of the reduction of funding by the State of Ohio to an insufficient level, and Rhodes and District will have no further obligation to carry out the parties' respective obligations set forth in this MOU.

N. Waivers and Amendments

The waiver by either party of any provision of this Agreement on any occasion and upon any particular circumstance shall not operate as a waiver of such provision of this Agreement on any other occasion or upon any other circumstance. This Agreement may be modified or amended only by a writing signed by authorized representatives of both parties. Furthermore, to the extent a provision or provisions of this MOU fail to comply with federal, state, or local laws and/or regulations, the parties may strike the offending provision(s) or otherwise amend this MOU to bring it into compliance with the applicable law(s).

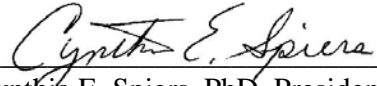
O. Governing law

The terms of the Agreement shall be governed and construed under the laws of the State of Ohio.

Vantage Career Center

James A. Rhodes State College

By _____
Superintendent

By  _____
Cynthia E. Spiers, PhD, President

Date _____

Date 02/28/2020 _____



COLLEGE CREDIT PLUS DATA SHARING AGREEMENT

This Data Sharing Agreement is entered into by and between **Vantage Career Center** (School) with a business address of 818 N. Franklin Street, Van Wert, OH 45891, and **James A. Rhodes State College** (College) with a business address of 4240 Campus Drive, Lima, Ohio 45804 to establish the use, protection, and content of data needed by School from College. All sharing and use of Data is subject to the terms and conditions of this Agreement.

Definitions:

“Data” include all Personally Identifiable Information (PII) and other non-public information contained in a College student’s education records.

“Data Access” refers to School’s ability to view Data.

“Data Transmission” refers to the methods and technologies to be used to move a copy of the Data between College and School.

“Data Storage” refers to any recorded copies of Data including information stored on CD’s, DVDs, servers, employee workstations, tape, USB drives, or any other storage media. Non-electronic storage such as paper printouts are included.

“Data Encryption” refers to ciphers, algorithms or other encoding mechanisms intended to protect confidentiality. Data encryption of personal information is required during transmission and may be required during storage. Encryption type and strength will be established by mutual agreement.

“Data Exchange” shall mean data sharing, transfer, entering, providing, and sending any data from any College campus to any School entity by any means made available at College campuses.

1. Period of Agreement

The period of this Agreement shall commence on the date this Agreement is fully executed by authorized representatives of the parties and terminate one year thereafter, but may be extended prior to the expiration of the initial term or any extended term, by mutual, written consent of the Parties.

Either Party may terminate this Agreement by providing ninety days written notice to the other Party at the addresses first written above unless otherwise changed in writing.

2. Data Elements or Student Education Records

Collection of Data will be limited to the following elements:

- Student Name
- Student placement test scores



School, or any of its directors, officers, employees or representatives shall not collect any additional data, without the express written approval of the following representative of College and the affected student(s).

3. Intended Use of Data

School will use the data elements listed in section 2 above to assist in determining which students are eligible to participate in the College Credit Plus program, subject to the limitations of this Agreement.

4. Constraints on Use of Data

School acknowledges that this Agreement allows it access to the Data and Data Elements which may include Education Records and other Personally Identifiable Information related to students at College. School agrees to hold the Data and Data Elements in strict confidence and shall not use or disclose the Data or Data Elements received from or on behalf of College except as permitted or required by this Agreement, as required by law, or as otherwise authorized in writing by College. This Agreement does not constitute a general release of the Data or Data Elements to any third party, but allows access only to carry out the purposes described herein. Any ad hoc analysis or other use of the data not specified in this Agreement is permitted only with prior written authorization from College.

School shall ensure that all staff and representatives with access to the Data and Data Elements described in this Agreement are aware of the use and disclosure requirements of this Agreement and will advise all staff and representatives with access to the Data and Data Elements of the provisions of this Agreement and direct them that they are forbidden from disclosing any of the Data and Data Elements to third parties without the written consent of College.

School and its staff shall not disclose, in whole or in part, the Data or Data Elements provided by College to any party other than College, unless specifically authorized by this Agreement. If School provides to a subcontractor or agent any Data, Data Elements, Education Records or other College student Personally Identifiable Information that was received from or created for College, School shall require such subcontractor or agent to agree to the same restrictions and conditions as are imposed on School by this Agreement.

5. Data Security

School will employ industry standard security procedures and guidelines to protect the Data and Data Elements from unauthorized physical and electronic access and in accordance with all requirements of the federal Family Educational Rights and Privacy Act ("FERPA").

School shall disclose any system security breach following discovery or notification of the breach to College and to any person whose Data or Personal information was disclosed or is reasonably believed to have been acquired by an unauthorized person. The disclosure shall be made in the most expedient time possible and without unreasonable delay.

School shall, at its expense, immediately upon learning, directly or indirectly, of a breach, and after notifying College inform in writing all persons whose Data or Personal information was so



disclosed or acquired, the procedures, if any required to ensure that the disclosed or acquired data has not and will not affect such person's identity.

Upon expiration or termination of this Agreement, but subject to the then-existing technical ability to do so, School shall, at the option of College: certify that School has destroyed all of the institutional and individual Data of College; or return all Data of College and individual Data to College; or take whatever other steps College requires of School to protect Data.

6. Return or Destruction of Education Records and Personally Identifiable Information

Upon termination, cancellation, expiration or other conclusion of this Agreement, but subject to the then-existing technical ability to do so, School shall:

Return to College, or if College directs School otherwise, destroy all Data, Data Elements, Education Records and Personally Identifiable Information in whatever form or medium that School received from or created on behalf of College. This provision also shall apply to all Data, Data Elements, Education Records and Personally Identifiable Information that are in the possession of subcontractors or agents of School. In such case, School shall retain no copies of such information, including any compilations derived from and allowing identification of Data, Data Elements, Education Records and Personally Identifiable Information. School shall complete such return or destruction as promptly as possible, but not less than thirty (30) days after the effective date of the conclusion of this Agreement. Within such thirty (30) day period, School shall certify in writing to College that such return or destruction has been completed.

7. Unsatisfactory Academic Progress Notification

School will provide the College with information related to any student who is not meeting satisfactory academic progress requirements. This notification can take the form of either the College's Early Alert system or the School's Academic Progress Report process.

8. Amendments and Alterations to this Agreement

College and School may amend this Agreement by mutual consent, in writing, at any time.

9. Assignment

Neither party may assign this Agreement nor any rights or obligations under this Agreement to an unaffiliated third party without the prior written consent of the other party. Any such assignment not in accordance herewith shall be null and void.

10. Dispute Resolution

Disputes concerning the interpretation of the provisions of this Agreement, or amendments and/or revisions thereto, that cannot be resolved at the operating level shall be stated in writing by each party and first presented to the other party for consideration.



10. Signatures

Vantage Career Center

Printed name and title

Signature

Date

James A. Rhodes State College

Dr. Rose Reinhart, Registrar

Printed name and title

Rose Reinhart

Signature

February 28, 2020

Date

VANTAGE CAREER CENTER

818 N. FRANKLIN ST.
VAN WERT, OHIO 45891

Satellite Program Expectations

Vantage Career Center will:

- Employ a qualified instructor on a 183-day contract.
(After initial applicant screening by Vantage Career Center staff, final candidates will be interviewed and selected in cooperation with Van Wert City Schools' personnel.)
- Support and maintain all equipment, hardware, and software provided by Vantage Career Center that is used in the program.
- Communicate equipment purchase requests to the satellite school administration and technology coordinators prior to approval of equipment purchase.
- Establish and provide a budget for each program for supplies and for professional development.
- Purchase instructional materials to meet the needs of the students and the identified program outcome and criteria.
- Determine and set the fees charged for the program; uncollected bad debt expenses will become an expense incurred by the program.
- Provide consistent communication with the building principal regarding the program and the instructor.
- Evaluate the instructor of the satellite program after soliciting input from the building administration prior to the process.
- Work cooperatively with Van Wert City School to resolve any student issue, which may be in violation of program guidelines and/or board policy.
- Send out a new Satellite Program Contract for the upcoming school year by April 1st of the current year's contract.

Van Wert City School will:

- Provide all permanently affixed furniture and utility needs.
- Allow students from other districts to enroll in the Vantage Career Center program if space is available.
- Promote the program(s) in the same manner as all other programs in the school.
- Notify the Vantage Career Center program supervisor if the schedule of the teacher or students changes in any way other than initial setup. This is to assure that state and district guidelines and criteria are met.
- Expect Vantage Career Center teachers to fulfill requirements of all teachers in that building, i.e., sign in and sign out of building, attend staff meetings and in-services, attend department meetings, etc.
- Call substitutes when the instructor is absent.
- Notify the Vantage Career Center program supervisor if any discipline action is needed related to the instructor.
- Notify the Vantage Career Center program supervisor to write the program description that is to be included in the school's printed materials.
- Ensure the teacher's computer/technology equipment is connected to the school's computer network with access to the Internet.
- Work cooperatively with Vantage Career Center to resolve any student issue, which may be in violation of program guidelines and/or Board policy.
- Determine dates to be worked for extended time for the next school year and submit to the Vantage Program Supervisor by the last teacher work day.
- Use Vantage Career Center school vehicle when available vs. mileage reimbursement.
- The satellite teacher is responsible for submitting all expense and student activity pay paperwork to Vantage Career Center by the 15th of the month for the previous month's activity. Paperwork received after the 15th of the month will not be paid by Vantage Career Center.
- Evaluate the instructor of the satellite program and solicit input from the Vantage Administration. Provide Vantage Career Center with evaluation data to submit to the State.

VANTAGE CAREER CENTER

Satellite Program Standards & Maintenance Agreement between Vantage Career Center And Van Wert City School

The purpose of this agreement is to establish program requirements, conditions, and procedures for a close working relationship between Van Wert City School and Vantage Career Center in order to implement a well-coordinated career-technical education programs at Van Wert City School **for the 2020-2021 school year.**

This satellite agreement is conditioned upon the school districts' bargaining units' agreement to the terms that affect their members.

The Vantage Career Center will:

- 1) Employ qualified instructors who meet Ohio Department of Education qualifications for program and funding requirements.
- 2) Purchase lab, classroom equipment and instructional materials to meet state and Vantage Career Center approved program curriculum and identified program outcomes and criteria.
- 3) Provide on-going program and instructor supervision.
- 4) Abide by expectations identified on the attached addendum.
- 5) Provide an annual reconciliation statement of the Satellite expenses and income. Notify associate district by March 1 annually if discontinuation of program is to occur.
- 6) Develop and adopt a Board resolution for this partnership to implement this program.
- 7) Charge the associate school program for equipment purchases over \$10,000.00 over a five-year period or until purchased at market value by the district.

The Van Wert City School District will:

- 1) Develop a course schedule that provides for the required instructional hours per school year specified by state guidelines.
- 2) Be responsible for grade reporting, pupil attendance, and student scheduling. Provide on-going student enrollment to sufficiently cover the costs of the program including Vantage fees. Vantage fees include annual \$4,000 administration fee and an additional \$2,000 start up fee for new programs. Program enrollment will be reviewed on an annual basis using the October EMIS report. In the event student enrollment does not cover Vantage's expenses, Van Wert City School will reimburse Vantage Career Center for all excess costs, otherwise revenues generated by both schools will be added together, expenses will be subtracted, and profits will be divided equally. Either Board of Education may opt to discontinue the program for the following school year.
- 3) Agree that a minimum of 8 FTEs (Full Time Equivalency) are needed in order to operate a satellite program but that the enrollment goal is an FTE of at least 15.
- 4) Provide, at no cost to Vantage Career Center, an area and required utilities as applicable based on program needs to conduct a lab setting per program standards and related classroom space to allow for effective delivery of this program.
- 5) Meet and follow Vantage Career Center guidelines and state mandates for maintaining program standards and program funding.
- 6) Provide the required data (based on specified timelines) necessary for Vantage Career Center to submit accurate EMIS information to the State Department of Education. Notify Vantage Career Center by March 1 annually if discontinuation of programs is to occur.
- 7) Recognize that all equipment and materials purchases for the program will remain the property of Vantage

Career Center until paid for by the Van Wert City School District.

- 8) Comply with Vantage policies, administrative guidelines, recognizing that the satellite teachers and programs are administered by Vantage thus not acting in conflict with this agreement.
- 9) Relinquish all equipment and program materials owned by Vantage Career Center if the program is discontinued.
- 10) Develop and adopt a Board resolution for this partnership with Vantage Career Center to implement this program.
- 11) Abide by expectations identified on the attached addendum.
- 12) A "satellite teacher" is defined as a Vantage employee teaching a program housed in a local school which is within the Vantage Career Technical Planning District.
- 13) Van Wert City School will submit documentation of all receipts for student fees by July 30th following the fiscal year's end.
- 14) Bill in January for July 1st through December 31st program costs and then bill in July for January 1st through June 30th program costs.

This agreement will remain in force for the PLTW, Middle School Gateway to Technologies and High School & Middle School FCS programs at Van Wert City School in accordance with the above criteria.

Vantage Career Center Board of Education Date

Van Wert City School Board of Education Date

Superintendent, Vantage Career Center Date

Superintendent, Van Wert City School Date

Treasurer, Vantage Career Center Date

Treasurer, Van Wert City School Date

Adult Education 2020-2021 Proposed Tuition and Expenses

Program	Proposed Tuition	Books & Software	Additional Proposed Costs	Current Tuition	Current Books & Software	Current Additional Costs
Practical Nursing	\$11,000.00	\$1,675.00	\$635.00	\$11,000.00	\$1,400.00	\$635.00
Medical Assistant	\$8,995.00	\$550.00	\$100.00	\$8,995.00	\$1,000.00	\$100.00
Police Academy	\$4,300.00	\$80.00	\$1,159.00	\$4,300.00	\$80.00	\$1,200.00
Public Service						
Volunteer Firefighter	\$435.00	\$250.00	\$160.00 (EVOC) & \$80.00 (First-aid/CPR)	--	--	--
Firefighter 1 Transition	\$985.00	\$250.00	\$160.00 (EVOC) & \$80.00 (First-aid/CPR)	--	--	--
Firefighter 1	\$1,360.00	\$250.00	\$160.00 (EVOC) & \$80.00 (First-aid/CPR)	--	--	--
EMT	\$900.00	\$150.00				
CDL	\$4,400.00	\$0.00	\$72.00	\$4,400.00	\$0.00	\$45.00
STNA	\$695.00	\$0.00	\$50.00	\$695.00		\$50.00
All tuition includes any required uniforms						
No cost for WorkKeys Testing						
All approved programs require \$30.00 application fee						